立鼎證券
LEADING SECURITIES CO. LTD

香港中環皇后大道中 39 號豐盛創建大厦 8 樓
8/F, Prosperity Tower, 39 Queen's Road Central,
Central, Hong Kong

Tel 電話 : (852) 2510 5555
Fax 傳真 : (852) 2510 5500
Email 電郵 : cs@leading-sec.com.hk

Request of Account Statement Duplicates / Certification Form
索取户口结单副本 / 结存证明书申请表格

Client Name 客户姓名：	Date 日期：
Account No. 帐户号码：	Contact No. 联络电话：

I/We hereby request the followings regarding the captioned account 本人/吾等欲索取上述户口之:

❑ *Daily Statement Duplicates 日结单副本	From 由	To 至
❑ *Monthly Statement Duplicates 月结单副本	From 由	To 至
❑ #Account Certification 户口结存证明书	As at 截至	

*Charges 收费 Within past 6 months – HK$20 per statement 6 个月内(每份港币 20 元)
Over pass 6 months – HK$100 per statement 超过 6 个月(每份港币 100 元)

Charges 收费 HK$300 per account per certification 每个户口每份证明港币 300 元

Please select one 请选择一项	
❑	Please deliver the above document(s) to my/our corresponding address and charge the applicable fees to my/our above mentioned account. 请邮寄以上文件到本人/吾等通讯地址，并从本人/吾等之上述户口扣除所需费用。
❑	I/We will collect the above document(s) and pay the applicable fees in person at your Office, please contact me/us at telephone number _____ for collection. 本人/吾等将亲临贵公司提取以上文件及缴交所需费用；请致电 _____ 通知本人/吾等前来索取。

Client Signature 客户签署

Date 日期

For Official Use Only 只供本公司使用			
Received by	Approved by	Input by	Checked by