

**WITHDRAWAL INSTRUCTION FORM**  
**提款指示單**

Client Name 客戶姓名：		Date 日期：
Account No. 帳戶號碼：	Contact No. 聯絡電話：	

Please WITHDRAW the below amount and fees (if any) from my / our Account in the Company as stated above and deliver to me / us via below method:  
請貴公司依從下列指示從本人/吾等帳戶內提款及扣除提款所需之收費(如有)。

Withdrawal Amount 提款金額 HKD / USD / CNY \$ \_\_\_\_\_

Withdrawal Method 提款方法 ☐ Transfer 轉賬 ☐ Cheque 支票 ☐ Remittance 匯款  
☐ others 其他：\_\_\_\_\_

Deposit to 存款至：

- ☐ Registered Bank Account 已登記銀行帳戶  
☐ Cheque Collection in person 親身領取支票  
☐ My/our Other Bank Account 本人/吾等名下其他銀行戶口

A/C Name 帳戶名稱：\_\_\_\_\_

A/C No. 銀行帳戶號碼：\_\_\_\_\_

Bank Name 收款銀行：\_\_\_\_\_

Remittee's Bank Address 接受匯款銀行地址：\_\_\_\_\_

Remittee's Bank SWIFT Code 接受匯款銀行線路號碼：\_\_\_\_\_

Name and address of Beneficiary Bank's Correspondent (if applicable)  
收款人銀行的代理銀行及稱及地址(如需要)

A/C No. of Correspondence 代理銀行帳號：\_\_\_\_\_

I/We hereby agree to indemnify you against any loss or claim result from your action according to my/our instruction. 本人/吾等願意賠償貴公司因執行本人/吾等指示所引致之任何損失。

<p>客戶確認方法：Confirmed by</p> <p><input type="checkbox"/> 電郵 E-Mail</p> <p><input type="checkbox"/> 交易系統通知 Web/App Trade</p> <p><input type="checkbox"/> 電話 Telephone：</p> <p>內線 Ext: _____ 日期 Date: _____ 時間 Time: _____</p> <p><input type="checkbox"/> 客戶親身通知 Face-to-face notification by Client：</p> <p>客戶簽署 Client Signature：_____</p> <p><input type="checkbox"/> 其他 Others：(請註明 please list out) _____</p>	<p><b>Notes 注意事項：</b></p> <p>- The beneficiary is limited to the client himself/ herself only. The Company does not provide third-party payment.</p> <p>- The cut off time of remittance instruction at 10:00 a.m. ,withdrawal/ transfer instruction is at 11:00 a.m. of each business day. Any withdrawal instruction received after the cut off time will be handled on the next business day.</p> <p>-收款人必須為客戶本人。本司不接受辦理付款予第三者。</p> <p>-截止時間為電匯上午 10 時，提款轉賬指示截止時間為上午 11 時，任何截止時間後收到的指示將安排在下一個工作日處理</p>
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Handled By (CS/AE)	Approved by	Inputted by	Checked by